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Office of Internal Audit

June 17, 2002

Tel: 517 373-8770 Fax: 517 373-8771

Date:

Memo

To: Lynda Crandall, Director

Family Independence Services Administration

From: Rita Barker, Director

Office of Internal Audit

Subject: Audit of Otsego County Prosecuting Attorney for 10/1/2000 through 9/30/2001

Audit # 2002-154

The Otsego County Prosecuting Attorney (PA) had a contract with the Michigan Family Independence Agency (FIA) to establish paternity and to obtain support orders for all cases where the Otsego County PA had jurisdiction. Otsego County PA billed FIA monthly under the actual cost reimbursement billing method. FIA reimbursed Otsego County for their costs based on the Federal IV-D Program regulations.

We performed an audit of the costs submitted for reimbursement by the Otsego County PA for the period October 1, 2000 through September 30, 2001. We performed audit tests that we determined were necessary to determine if costs charged were proper, accurate, documented, and charged in accordance with the terms of the contract.

Based on our audit, we concluded that the costs charged were proper, accurate, documented, and charged in accordance with the terms of the contract.

Please contact me if you have any questions regarding this audit.

c: K. Hesselink

M. Jasonowicz

A. Shah

W. Dutkowski

C. Osga